

US IN A BUS

(A company limited by guarantee)

**REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2012**

Charity Registration Number: 1088570

Company Number 4207000

Crilly and Co
Wyvern House
1 Church Road
Great Bookham
Surrey
KT23 3PD

US IN A BUS
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AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2012

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US IN A BUS

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31ST MARCH 2012

**DIRECTORS, TRUSTEES
AND COUNCIL MEMBERS**

Julia Hancock	Chairperson
Roy Bliss	resigned 10 th November 2011
Judy Denziloe	
Simon Foster	resigned 14 th July 2011
Marianne Hecker	
Helen Jones	appointed 26th January 2012
Barbara Nurse	resigned 26th January 2012
Catherine Redman	
John Spedding	appointed 14 th July 2011

SECRETARY

Colin Medway

CHIEF EXECUTIVE

Janet Gurney

TREASURER

Colin Medway

**REGISTERED OFFICE
AND OPERATIONAL ADDRESS**

Tudor House
Philanthropic Road
Redhill
Surrey
RH1 4DZ

REPORTING ACCOUNTANT

Crilly and Co
Wyvern House
1 Church Road
Great Bookham
Surrey
KT23 3PD

BANKERS

CAF BANK Limited
Kings Hill
West Malling
Kent
ME19 4TA

US IN A BUS
TRUSTEES' REPORT
FOR THE YEAR ENDED 31st MARCH 2012

The trustees present their report and the financial statements for the period ended 31st March 2012.

STATUS

The charity is a charitable company limited by guarantee, governed by its Memorandum and Articles of Association. The company was incorporated on 27th April 2001 and registered as a charity on 1st October 2001. The company took over the assets and liabilities of Us in a Bus, an unincorporated charity, on 1st October 2001 and commenced activities from that date.

GOVERNANCE

Members of the Board, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the period and up to the date of this report are set out on page 1.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of a winding up. The total number of such guarantees at 31st March 2012 was seven.

Trustees are people with appropriate experience and knowledge who are recruited by personal contact or recommendation. Prior to nomination, potential trustees are invited to observe the work of the charity (including a trustees meeting) and upon election they are given a short induction package including a copy of the Charity Commission leaflet CC3.

All trustees are invited to participate in the annual one-day meeting between staff and trustees at which past achievements and future developments are discussed.

The Articles require that the Members of the Board be elected at an AGM. One-third of the members of the Board shall retire from office. Retiring members may be re-elected. Meetings of the Board are held every two months, and meetings of the fundraising and strategic planning sub-committees are held at least twice per annum.

The Chief Executive is responsible for operational decisions and the day-to-day management of the charity, working within the policy framework set out by the trustees. The Chief Executive is supported by the 2 Senior Practitioners, 2 Office Administrators and nine Interaction Practitioners (10 full-time equivalents).

AIMS AND OBJECTIVES

This charity's purposes as set out in the objects contained in the company's memorandum of association are:

- (i) To relieve people who have severe learning and/or multiple disabilities by providing or assisting in the provision of leisure time activities for such persons with the object of improving their condition of life
- (ii) To advance public education concerning the needs of such people who have severe learning and/or multiple disabilities

US IN A BUS

TRUSTEES' REPORT

FOR THE YEAR ENDED 31st MARCH 2012

PUBLIC BENEFIT

The people who benefit from the Us in a Bus service are those with profound learning and/or multiple disability who can be “difficult to reach”, and those who support them, including family carers. Although we work with a wide range of people who have profound learning difficulties and complex needs, our aim with each of our service users is the same: we believe that each of us should have the opportunity to discover more about ourselves and to express our emotions and creativity. We explore this with our service users through the relationships we build together, ensuring that those relationships are based on trust, respect and shared experiences.

Us in a Bus specialises in finding “ways in” with people who are otherwise very isolated. We spend relaxed time with people, aiming to create a safe and respectful space for people to be heard, valued and understood. Through careful observation we learn how people express themselves, find ways of communicating together, trying out various activities and interactions, encouraging people to develop their sociability and communication abilities.

To achieve its objectives, the charity provides activity sessions to people living across Surrey, in North Hampshire and SW Greater London. It also provides training courses for family carers and professionals in the field, as well as consultancy services for agencies providing care and support for people with profound and multiple learning disabilities. These services can be - and are - delivered anywhere in the UK and Ireland.

REVIEW OF PROGRESS AND ACHIEVEMENTS

Us in a Bus's main objective for the year has been based firmly in the need to weather the current financial storm that we and many charities find ourselves in. In the previous financial year we had made a significant (for us) deficit; we recognised that we needed to put ourselves in the strongest position we could, to be able to continue to deliver our service to people for whom the financial situation is a totally abstract concept. Some of our service users are people who have already been poorly served by society and we believed that the service we provide them should not be impacted by forces beyond their control. To that end, this year has been one of exploring all possibilities, with an emphasis on economy, efficiency and effectiveness.

We have continued to develop and expand our service for people with profound learning disabilities and complex needs – through direct contact with them and through support services for their care teams. Our strategy for doing this has been to:

- Ensure that the communication activity sessions we provide are filled to maximum capacity.
- Expand the number of people we provide training for.
- Develop our “follow-up” services, mainly through consultancy and Active Involvement sessions.
- Explore new service provision aimed at younger people with profound learning disabilities and complex needs
- Provide a secure administrative and managerial framework to support these objectives.
- Attract sufficient income to ensure the future security of the services we provide.

Us in a Bus maintains its regular relationship with nearly 200 people with profound learning disabilities and complex needs living in over 40 homes. Some of these relationships are of many years duration, and consequently our Interaction Practitioners often provide the most long-standing relationship in a person's life. This contrasts with the comparatively high turn-over of support staff in residential settings and the particularly low level of turn-over of Us in a Bus staff. This consistency is satisfying for the service users and for the Us in a Bus team, allowing deeper understanding and recognition to develop. There are many

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31st MARCH 2012

aspects of our service users' lives that are unpredictable to them; the regularity of the Us in a Bus service and the familiarity of our approach enables people to experience anticipation and satisfaction, which is an important part of emotional well-being for us all.

We have also reached out to new people with the launch of an exciting new project - The Bus Stop. We successfully applied to the learning disability Development Fund for a grant to set up something similar to our usual sessions, but based in the community, rather than in people's homes. This was designed to address the social needs of school-leavers and young people returning to their local communities after attending colleges post school. This need had been highlighted in conversations with local families, The Partnership Board and with care managers from Surrey's Transition Team. A pilot Bus Stop project ran for 20 weeks and proved that it was an effective way for young people to establish or re-establish a social network with their peers. The 90 minute sessions were held weekly in Redhill, in a venue in the town centre. 2 experienced Us in a Bus Interaction Practitioners facilitated the session, finding out from the young people involved what experiences and activities could be used to help them to explore communication, sociability – and to have fun in the process. The young people were accompanied by their PA/carer so there was an added benefit of sharing with them some of the approaches that were proving to be useful with the young people they support. On the basis of the success of this pilot, we are exploring ways of funding its expansion; we have already received financial support for a local councillor. We look forward to the Bus Stop becoming an established part of our service provision, meeting a need that has not been addressed before.

We have also continued to provide workshops across the country in schools and in residential settings and to develop our programme of "open-venue" workshops, open to people who may not be able to access in-house training. Participants have included parents and family carers, and it is always a worthwhile opportunity for professionals and family carers to explore the potential of Intensive Interaction together. We are glad to report that take-up of our workshops has increased. We think this is a result of increased awareness of how Intensive Interaction can support the communication needs of people with profound learning disabilities (its mention in the Government's White Paper Valuing People Now certainly helped) and a more efficient approach on our part in making sure people are aware of the workshops.

Last year's decision to employ a Business Manager, with responsibility for developing Us in a Bus's fundraising function has proved extremely successful. We received significant support from the Lloyds TSB Foundation, with a grant of £28,400 spread over 2 years. Our Business Manager has focussed her efforts on raising funds to help with revenue costs rather than capital projects. This reflects the nature of our work – we do not need expensive equipment or premises to deliver our service; we rely on well trained, supported, experienced Interaction Practitioners to make a difference to people's lives. In this financial year our income from donations rose to £30,885 and meant that we were able to end the financial year with a deficit far smaller than the one we had budgeted for. We are hopeful that this trend, now established, will continue to consolidate our financial security.

This year saw the 21st birthday of Us in a Bus and to celebrate this we invited some of our Service users to join us at our own interpretation of a Circus. We created a big top in a local hall, and under it we explored various sensory versions of fairground games. It was another opportunity for support staff to see the depth of interactions that it is possible to achieve together. And for our service users and for us, it was an exciting and moving way to celebrate 21 years of the joy of human connection.

FINANCIAL RESULTS

The net incoming resources for the period amounted to £286,291. Total expenditure amounted to £289,315. The charity produced a deficit of £3,024 for the 12 month period.

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31st MARCH 2012

FUTURE STRATEGY

Us in a Bus will continue to deliver a mix of activity sessions, training and consultancy. The proportions of that mix are kept under review, and take into consideration the success of the training and consultancy programmes. Us in a Bus will continue to raise funds from grant giving trusts and corporate giving. Us in a Bus is committed to continuing its delivery of a hands-on service to people with profound learning disabilities. A priority is to continue to develop our "Active Involvement" initiative which will help embed more interactive practice in residential homes. The Strategic Planning Group continues to meet regularly to

ensure that any strategic implications of the training or fundraising programmes are discussed and plans made for the future. This planning is supported by sub-committees covering Finance, Fundraising and Employment Policies.

RISK MANAGEMENT

The major risks to the charity are identified as:

- a. loss of income from sessions
- b. the cost of covering long term sick leave
- c. loss of income from training due to possible cuts in public sector spending

The charity continues to mitigate the first of these risks by extending its training and consultancy programme to increase income. Us in a Bus continues to designate funds as a contingency against long term sick leave. The potential risk to training income from public sector spending cuts is difficult to predict. To mitigate the risk we plan to widen the promotion of the training workshops to a broader range of customers.

Us in a Bus continues to review potential risk on a regular basis.

RESERVES POLICY

The charity recognises the need to establish an unrestricted reserve fund of at least three months' running costs. However we have also needed to make investments to maintain the quality of the services that we provide as well as to provide an appropriate and efficient office environment. As a result of these investments we have decreased our General Reserve Fund at the end of this period by £823 and the General Reserve Fund now stands at £67,580. The trustees are considering ways in which these funds will be utilised and enhanced to achieve Us in a Bus's strategic objectives and maintain the necessary level of reserves.

RESPONSIBILITIES OF THE BOARD OF TRUSTEES

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis.

US IN A BUS

TRUSTEES' REPORT

FOR THE YEAR ENDED 31st MARCH 2012

The Board of Trustees is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Board of Trustees is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORTING ACCOUNTANTS

The directors appointed Crilly and Co as reporting accountants to the company.

Approved by the Board on the 7th December 2012

And signed on its behalf by:

Julia Hancock
.....
Julia Hancock
Trustee

CHARTERED ACCOUNTANT'S REPORT
TO THE MEMBERS ON THE UNAUDITED ACCOUNTS OF US IN A BUS
FOR THE YEAR ENDED 31ST MARCH 2012

In accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Act 2006 we have compiled the financial statements of the company which comprise the Statement of Financial Activities, balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the Company's Board of Trustees, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Trustees that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the balance sheet as at 31 March 2012 your duty to ensure that the company has kept adequate accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.



.....
Aidan Crilly
Crilly and Co
Wyvern House
1 Church Road
Great Bookham
Surrey
KT23 3PD

Dated:.....

18 December 2012

US IN A BUS

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating Income and Expenditure Account)

For the year ended 31st March 2012

	Notes	Restricted Funds 2012 Total £	Unrestricted Funds 2012 Total £	Total Funds 2012 £	Total Funds 2011 £
Incoming resources from generated funds:					
Voluntary income					
Donations	1	30,915	14,306	45,221	24,486
Activities for generating funds:					
Investment income		-	55	55	79
Sales of training books		-	155	155	43
Incoming resources from charitable activities:					
Interactive sessions	2	-	218,405	218,405	235,069
Training and Consultancy	2	-	21,414	21,414	16,769
Job Fund Grant		-	1,041	1,041	3,469
Total incoming resources		30,915	255,376	286,291	279,915
Resources expended					
Costs of generating voluntary income	4		9,232	9,232	7,882
Fundraising trading: cost of goods sold	4		735	735	33
Charitable activities	4	33,116	239,487	272,603	283,196
Governance costs	4		6,745	6,745	6,745
Total resources expended		33,116	256,199	289,315	297,856
Net incoming resources		(2,201)	(823)	(3,024)	(17,941)
Reconciliation of funds					
Total funds brought forward	12/18	12,706	68,403	81,109	99,050
Total funds carried forward	12/18	10,505	67,580	78,085	81,109

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

No separate statement of Total Recognised Gains and Losses has been presented as all such gains and losses have been dealt with in the Statement of Financial Activities.

The notes on pages 10 to 17 form an integral part of these financial statements.

US IN A BUS

BALANCE SHEET

As at 31st March 2012

	Notes	2012	2011
		£	£
FIXED ASSETS			
Tangible assets	9	9,207	8,910
CURRENT ASSETS			
Debtors	10	30,263	15,615
Stock	8	160	656
Cash floats with staff		550	600
Cash at bank		59,596	66,003
		90,569	82,874
CURRENT LIABILITIES			
Creditors: Amounts falling due within one year	11	21,691	10,675
		68,878	72,199
NET CURRENT ASSETS			
		78,085	81,109
Represented by:			
Unrestricted fund:			
General fund	12	45,120	46,922
Designated Fund	12	22,460	21,481
Restricted fund	17	10,505	12,706
		78,085	81,109
TOTAL FUNDS		78,085	81,109

For the year ending 31 March 2012 the directors are of the opinion that the company is entitled to the exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for:

- a) ensuring that the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- b) complying with the requirements of the Act in respect to accounting records and the preparation of accounts;
- (c) ensuring that the accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial reporting Standard for Smaller Entities (effective April 2008).

Approved by the board on the 7th December 2012 and signed on its behalf by

Julia Hancock
Trustee

Company Registration Number 4207000

The notes on pages 10 to 17 form an integral part of these financial statements

US IN A BUS

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2012

ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

BASIS OF PREPARATION

The financial statements have been prepared under the historical cost convention, in accordance with the Companies Act 2006 and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice published in March 2007 and applicable accounting standards.

FUND ACCOUNTING

General funds

These are unrestricted and are available for general purposes.

Designated funds

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

INCOMING RESOURCES

Service fees, consultancy and training income

These represent amounts receivable for services provided within the year.

Donations

These are accounted for on the basis of monies received during the year.

Investment income

Investment income is included when receivable.

Sales of books

Educational books are sold to reinforce and support those attending training sessions. Income is included as the books are sold.

RESOURCES EXPENDED

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

US IN A BUS

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2012

COSTS OF GENERATING FUNDS

Costs of generating funds

Costs of generating funds are the costs associated with attracting voluntary income.

Cost of goods sold is the costs of sales for the sales of books in support of training activities.

ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTIVES

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

GOVERNANCE COSTS

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include accounting fees as well as costs linked with the strategic management of the charity.

SUPPORT COSTS

Support costs are not costs that relate to an activity in themselves but support the charity's activities. Support costs are allocated to the charity's activities on an appropriate basis.

Costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, other costs are apportioned on an appropriate basis e.g. per capita, staff time or estimated usage as set out in note 4.

DEPRECIATION

Depreciation is provided on fixtures, fittings and equipment, computer equipment and motor vehicles at the following rates based on the estimated useful life of these fixed assets and their anticipated residual value:

Fixtures, fittings and equipment	25% reducing balance
Computer equipment	25% reducing balance
Motor vehicles	25% straight line

STOCK

Stock is valued at the lower of cost or net realisable value.

US IN A BUS

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2012

1	DONATIONS	2012	2011
		£	£
	Unrestricted	30,915	15,986
	Restricted	14,306	8,500
		45,221	24,486
		45,221	24,486
2	INCOMING RESOURCES FROM ACTIVITIES TO FURTHER THE CHARITY'S OBJECTS	2012	2011
		£	£
	Interactive sessions	218,405	235,069
	Training	18,784	16,769
	Session support/Consultancy	2,630	0
		239,819	251,838
		239,819	251,838

3 ALLOCATION OF SUPPORT COSTS AND OVERHEADS

The breakdown of support costs and how these were allocated between Governance, Fund-raising and Charitable Activities is shown in the table below

Cost type	Total Allocated £	Governance £	Fund-raising	Charitable Activities £	Basis of Apportionment
Premises	7,788	94	250	7,444	Staff time
General office and finance staff	52,354	631	1,682	50,042	Staff time
Office and IT equipment	1,057	13	34	1,011	Staff time
Post, telephone and fax	892	11	29	853	Staff time
Printing and stationery	1,363	16	44	1,303	Staff time
Insurance	1,119	13	36	1,069	Staff time
Subscriptions	375	5	12	359	Staff time
Sundries	459	6	15	438	Staff time
Depreciation	2,043	25	66	1,953	Staff time
Payroll Costs	586	7	19	560	Staff time
	68,037	820	2,186	65,032	

US IN A BUS

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2012

4 Total Resources Expended

	Basis of Allocation	Voluntary income	Sale of Books	Interactive Sessions	Training/Consulting	Governance	2012 Total	2011 Total
	£	£	£	£	£	£	£	£
Costs directly allocated to								
Activities								
Staff Costs	Direct	7,047		166,034	12,422	4,044	189,547	212,943
Sessional workers	Direct			8,512			8,512	7,407
Staff training	Direct			5,228	300	260	5,788	2,165
Van expenses and travel	Direct			7,458	1,188		8,646	8,554
Van Insurance	Direct			1,589			1,589	1,477
Recruitment	Direct			131			131	1,005
Trust expenses	Direct					788	788	1,090
Trustees expenses	Direct					53	53	380
Fund-raising	Direct	-					0	4
Audit and accountancy	Direct					780	780	265
Cost of sale of books	Direct		735				735	33
Depreciation	Direct			3,005			3,005	3,005
Development and resources	Direct			409			409	639
Circus Service Users								
Event	Direct			926			926	0
Bus Stop Project	Direct			368			368	0
Support costs allocated to activities								
Premises	Staff time	250		7,163	282	94	7,788	11,688
General office and finance staff	Staff time	1,682		48,149	1,892	631	52,354	39,166
Office and IT equipment	Staff time	34		973	38	13	1,057	1,684
Post, telephone and fax	Staff time	29		821	32	11	892	1,501
Printing and stationery	Staff time	44		1,254	49	16	1,363	1,613
Insurance	Staff time	36		1,029	40	13	1,119	1,289
Subscriptions	Staff time	12		345	14	5	375	440
HR Consultancy	Staff time	15		422	17	6	459	35
Depreciation	Staff time	66		1,879	74	25	2,043	942
Bank Charges	Staff time	-		-	-	-	0	3
Payroll Costs	Staff time	19		539	21	7	586	529
		9,232	735	256,234	16,369	6,745	289,315	297,856

US IN A BUS

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2012

5	NET INCOMING RESOURCES	2012	2011
		£	£
	Net incoming resources for the period after charging:		
	Depreciation	5,048	3,947
		<u> </u>	<u> </u>

6	STAFF COSTS	2012	2011
		£	£
	Salaries and wages	222,033	231,155
	Employer's national insurance contributions	18,784	19,986
	Pension Scheme Contribution	968	968
		<u> </u>	<u> </u>
		<u>241,785</u>	<u>252,109</u>

No employee received emoluments including taxable benefits which exceeded £50,000 in the period.

	2012	2011
	No	No
The average number of employees during the period was made up as follows:		

Chief Executive	1	1
Interactive Practitioners	8	8
Administrator	1	1
	<u> </u>	<u> </u>
	10	10

No director/trustee received emoluments in the period.

7 TAXATION

The charitable company is exempt from corporation tax on its charitable activities.

8 STOCK

	2012	2011
	£	£
Stock of Books	160	656
	<u> </u>	<u> </u>

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2012

9	TANGIBLE FIXED ASSETS				
		<i>Motor Vehicles</i>	<i>Computer equipment</i>	<i>Office Furniture</i>	<i>Total</i>
	VALUATION:	£	£	£	£
	At 1 April 2011	34,226	7,569	452	42,247
	Additions	-	5,345	-	5,345
	Disposals	-	-	-	-
	At 31 March 2012	34,226	12,914	452	47,592
	DEPRECIATION:				
	At 1 April 2011	28,143	4,748	446	33,337
	Charged in the year	3,005	2,041	2	5,048
	Disposals	-	-	-	-
	At 31 March 2012	31,148	6,789	448	38,385
	Net book value 31 March 2012	3,078	6,125	4	9,207
10	DEBTORS				
				2012	2011
				£	£
	Trade debtors			29,150	14,111
	Prepayments			1,113	1,504
				<u>30,263</u>	<u>15,615</u>
11	CREDITORS: Amounts falling due within one year				
				2012	2011
				£	£
	Trade creditors			3,888	3,151
	Accruals and other creditors			12,397	2,393
	Inland Revenue			5,406	5,131
				<u>21,691</u>	<u>10,675</u>

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2012

12	RESERVES	At 1 April 2011	Income	Expenditure	Transfers	At 31 March 2012
	General Fund	£46,922	£255,376	(£256,199)	£21	£46,120
	Designated Fund	£21,481	£0	£0	(£21)	£22,460
	Restricted Fund	£12,706	£30,915	(£33,116)	£0	£10,505
		<u>£81,109</u>	<u>£286,291</u>	<u>(£289,315)</u>	<u>£0</u>	<u>£78,085</u>

13 TRANSACTIONS WITH TRUSTEES

The trustees only receive reimbursement for expenses actually incurred in attending meetings. No payments are made in respect of time or to compensate for loss of earnings so no remuneration is paid to trustees. The gross amount that has been reimbursed in respect of attendance of meetings in the period was £53 for 1 trustee, (2011 £380).

14 PENSION COSTS

The charity provides access to a contributory Stakeholders pension scheme. There are currently 2 contributors to the scheme.

15 LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

16 DESIGNATED FUND

A designated fund of £21,460 has been set up within unrestricted funds, (2011 £21,481). This is to cover 9 months sick pay at an average full time rate, including national insurance contributions at 13.8% (2011 13.8%).

US IN A BUS

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st March 2012

17 RESTRICTED FUNDS

Analysis of net assets between funds	Purpose	1 April 2011	Incoming Resources	Outgoing Resources	31 March 2012
		£	£	£	£
LDDF – Bus Stop	Bus Stop	2,005	-	2,005	-
Dorking Punks	Motor Vehicle	730	-	365	365
Zurich Assurance	Motor Vehicle	500	-	250	250
Technologic UK Ltd	Motor Vehicle	50	-	25	25
Raynes Park Old Boys	Motor Vehicle	1,500	-	750	750
Triangle Trust	Team Salaries	7,000	-	-	7,000
Combined Golf Day	Motor Vehicle	918	-	459	459
Anville Sensors Ltd	Motor Vehicle	3	-	2	1
Gatwick Airport Com. Trust	Service Users	-	500	500	-
Bryn Siriol Fund	Team 4 Salaries	-	2,000	2,000	-
Lloyds TSB	SIP and IP Salaries	-	13,351	13,351	-
David Solomons Charitable Trust	Motor Vehicle	-	1,000	-	1,000
Big Lottery Funding	Training	-	5,345	5,345	-
Big Lottery Funding	Training Equipment	-	4,259	1,065	3,194
John Ede Trust	Motor Vehicle	-	500	-	500
Boshier-Hinton Foundation	Motor Vehicle	-	2,000	-	2,000
Peter Lambrell	Young Linking Lives	-	660	-	660
Peter Lambrell	ACT Database and Salaries	-	1,300	-	1,300
		<u>12,706</u>	<u>30,915</u>	<u>33,116</u>	<u>10,505</u>

The purposes for which the restricted funds were donated are as stated in the table.

18 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Analysis of net assets between funds	Tangible Fixed Assets	Cash at bank and in hand	Other net current assets	Total
	£	£	£	£
Other Donations	6,130	4,375	-	10,505
	<u>6,130</u>	<u>4,375</u>	<u>-</u>	<u>10,505</u>
Designated Funds	-	21,460	-	21,460
Other unrestricted funds	3,077	34,311	8,732	46,120
	<u>9,207</u>	<u>60,146</u>	<u>8,732</u>	<u>78,085</u>